# Hinstock Parish Council

Prepared by: _____ Date: _____

*Name and Role (Clerk/RFO etc)*

Approved by: _____ Date: _____

*Name and Role (RFO/Chair of Finance etc)*

| | | | | |
|---|---|---|---|---|
| | **Bank Reconciliation at 31/03/2025** | | | |
| | Cash in Hand 01/04/2024 | | | 25,091.46 |
| | **ADD** | | | |
| | Receipts 01/04/2024 - 31/03/2025 | | | 38,020.03 |
| | | | | 63,111.49 |
| | **SUBTRACT** | | | |
| | Payments 01/04/2024 - 31/03/2025 | | | 36,370.52 |
| **A** | **Cash in Hand 31/03/2025** (per Cash Book) | | | **26,740.97** |
| | Cash in hand per Bank Statements | | | |
| | Petty Cash | 31/03/2025 | 0.00 | |
| | 01 - HSBC Current | 31/03/2025 | 21,112.92 | |
| | 02 - HSBC Reserve | 31/03/2025 | 5,628.05 | |
| | | | | **26,740.97** |
| | Less unpresented payments | | | |
| | | | | 26,740.97 |
| | Plus unpresented receipts | | | |
| **B** | **Adjusted Bank Balance** | | | **26,740.97** |
| | **A = B Checks out OK** | | | |

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